

Section 1: Purpose/Objectives—How to Use this Guide

This Guide is intended to provide GSFC supervisors and managers with key information regarding the implementation of the Goddard Safety Initiative. Its primary focus is to provide you with the information and tools you need to highlight the importance of safety within your organization through practical and relevant activities which will enhance both the safety and the effectiveness of your organization. The regular use of the tools provided in this guide will help you and the people that work with you identify, understand, and manage hazards. Most importantly, the approach outlined will enable you to get your entire team involved thereby emphasizing their personal responsibility for their safety as well as for the safety and health of others.

This guide is intended to complement other resources/documentation available such as the Goddard Safety Initiative Pocket Guide and the Goddard Safety Initiative Handbook (to be released 10/99).

This Guide is available electronically via the GSFC Home Page by clicking on <http://safety1st.gsfc.nasa.gov/> A hardcopy version is being distributed for your use to facilitate the organization of key safety related information pertinent to your organization's activities and the maintaining of required safety related records.